

Host Family Application and Contract

(It is important that you keep a copy of this for your records)

Form A

Date: _____

Name(s) of Primary Host(s): A. _____

B. _____

Address: _____ City: _____

Postal Code: _____ Phone Home: _____

Email A: _____ Email B: _____

Cell Phone A: _____ Cell Phone B: _____

Emergency Contact: _____
(number) (contact name)

Employment Information

A. _____
Position Employer Business Phone

B. _____
Position Employer Business Phone

Family Profile

LIST ALL THE PEOPLE WHO LIVE AT THE HOME (include yourself and all family members, boarders, and/or other students, who live at the home for more than one week):

Last Name	First Name	Date of Birth	Relationship	Occupation/ School	First Language

It is your responsibility to inform us of any additional people who move into your home after this application has been submitted.

Your Preferences

There are a variety of opportunities for hosting. Please check your preferences.

<input type="checkbox"/> Short Term (less than 5 months)	<input type="checkbox"/> Male	<input type="checkbox"/> Elementary
<input type="checkbox"/> Long Term (more than 5 months)	<input type="checkbox"/> Female	<input type="checkbox"/> High School
<input type="checkbox"/> Summer Programs (2-4 weeks)	<input type="checkbox"/> No Preference	<input type="checkbox"/> Adult

Are you available to host more than 1 student: Yes No Number of rooms available: ____

Name and distance to closest school: _____

Are you able to drive your student outside your school catchment: Yes No

Please note that only host families located within a 20 minute walk of the school will be considered unless transportation is provided.

Describe Your Home:

How long have you lived at your present address? _____

Apartment Townhouse Detached House

Please list the pets in your home:

Species	Large/Small	Name	Indoor/Outdoor

Activities that take you out of the home on a regular basis: (i.e. Work schedule, children’s activities etc.)

Does anyone in your home smoke? Yes No Inside Outside Only

Do you have any firearms in your home? Yes No

Are there dietary restrictions in your home (i.e. vegetarian, no pork, no dairy): Yes No _____

Could you accommodate someone with dietary restrictions? Yes No _____

Do any household members have any allergies, or special needs? Yes No _____

Religious affiliation? Yes No Which religious faith? _____

Do you attend religious services on a regular basis? Yes No

Describe the Room Your Student Would Use:

Location in home: (i.e. upstairs/downstairs) _____

Student’s room will need to be furnished with the following:

Bed <input type="checkbox"/>	Desk lamp <input type="checkbox"/>	Closet <input type="checkbox"/>
Desk <input type="checkbox"/>	Chair <input type="checkbox"/>	Dresser <input type="checkbox"/>

Will the student have the following optional amenities:

Internet access <input type="checkbox"/>	Access to fitness equipment <input type="checkbox"/>
Phone jack in room <input type="checkbox"/>	Private bathroom <input type="checkbox"/>
Access to a piano <input type="checkbox"/>	Other: <input type="checkbox"/> _____

Have you ever hosted a foreign student in your home? Yes No

If YES, please complete:

Number of students: _____ Nationality: _____

How did you hear about our program?

Please list any hobbies, interests, or other activities that your family enjoys which may be shared with your student (i.e. cultural, sports, religious):

By submitting this application, you are expressly consenting to allow the school district to conduct such reference checks as the Delta School District in its sole discretion deem advisable. You also consent to our obtaining information about your suitability as a homestay family by making enquiries of persons other than the references you have supplied in your application.

References

Please provide two references (not related to you):

Reference 1

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____

Reference 2

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____

Are there any conditions or medical concerns that will impact on your ability, or the ability of anyone residing in your home, to act as a homestay parent and fulfill your obligations (such as physical problems, emotional difficulties or any other conditions in the home such as family conflict)?

Yes No If YES, please describe: _____

Family Doctor _____
Name Phone Number

Dentist _____
Name Phone Number

CRIMINAL RECORD REPORTS:

Applicants who have been interviewed and are approved to host international students, must agree to provide a criminal records search for all persons 19 years or older living in the home. There is a fee for this service, payable to the Delta Police Department.

Applicants or their family members who have committed an offence relating to the care of minors, or an offence of a sexual nature against any person or an offence involving the use of alcohol or drugs, violence or the sale of drugs, may be disqualified. Applicants who have been charged or convicted of an offense under the criminal code of Canada may also be disqualified.

Students will not be placed with host family applicants until an acceptable criminal records search has been received by the Homestay Coordinator for the Delta School District.

HOST FAMILY DECLARATION: (to be completed and signed by all individuals 19 years or older)

I confirm that I, and anyone residing in my home, have never committed, or been convicted of:

- an offence related to the care of minors
- an offence of a sexual nature against any person
- an offence involving violence
- an offence involving the sale of drugs.

I confirm that I and anyone residing in my home will notify the Delta School District within 7 days if I or anyone residing in my home is charged with any offence, following the completion of my Criminal Records Search.

Name: _____ Signed: _____

Name: _____ Signed: _____

Name: _____ Signed: _____

Name: _____ Signed: _____

** NOTE: must be signed by all individuals residing in the home over the age of 19 years.*

STATEMENT OF INTENT:

I would like to apply to host a foreign student enrolled in the Delta School District International Student Program. I understand that it is my responsibility to ensure that I have adequate personal liability and household property insurance. I also understand that the homestay fee is payable to me by the student each month and is an honorarium for services rendered. By accepting a student into my home, I agree to abide by the following:

- I have read and agree to follow the expectations listed in the Delta Homestay Family Handbook. <http://homestay.deltasd.bc.ca>;
- I will assume responsibility for the care and attention of the student, and will act in place of his/her parents in the event of an emergency;
- The student will be treated like a member of my family and will enjoy our respect and encouragement;
- I will host only one student at a time from any homestay program, unless given written consent by the Delta School District homestay coordinator;
- I will abide by the expectations outline in Form B which forms a part of this agreement;
- I declare that none of my children living in the home nor any minor children living in my home has a criminal record for any offence, has had difficulties with legal authorities or discipline problems at school;
- If assigned a student, I agree to have my name and contact information published in a homestay listing, which may be shared with school district staff, other homestay families, agents, parents, custodians and/or chaperones; and
- I agree that photos of my home and my family may be taken for the purposes of this program and this agreement.

Signature of Applicant: _____ **Date:** _____

Signature of Applicant: _____ **Date:** _____

Signature of Applicant: _____ **Date:** _____

Signature of Applicant: _____ **Date:** _____

See the Delta School District Homestay website at <http://homestay.deltasd.bc.ca> for useful and current information, updates, and high school student activities.

Form B

INTERNATIONAL STUDENT PROGRAM HOST FAMILY EXPECTATIONS

Our host families are a very important component in the success of our international student program. Please take the time to review carefully the expectations outlined below. If you and your family feel that you would like to proceed with the application process, please complete the application form.

We endeavor to select families that we believe “match” well with the students who have applied to our program. If the district accepts your application, it does not guarantee that a student will be placed with you. While we may recommend a placement, the final placements are based on the approval of the student’s family, agent or custodian. In the event that a placement is discontinued, for any reason, the district is under no obligation to replace the student for the balance of the school year.

If a student is assigned to your home, you agree that you will accept and comply with the terms of this agreement and the Delta School District handbook. You further agree that you understand that breach of any of these terms or guidelines may result in grounds to terminate the homestay agreement and placement.

Please note that homestay family members are private citizens and are not acting in the capacity of school district employees.

We, the host family agree that:

1. we will provide the student with a private room that includes a window, bed, dresser, closet, table lamp, desk, and access to laundry and bathroom facilities. We also understand that a computer and internet access is required;
2. we will provide 3 well balanced, nourishing meals each day plus snacks to the student;
3. we will pick up the student from the airport and return him/her to the airport as needed;
4. we will provide transportation to and from the school if it is more than a 20 minute walk;
5. we will provide transportation to and from extra-curricular activities;
6. we will notify our household insurance company that we have an international student in residence and we will carry sufficient personal liability insurance;
7. we will carry at least \$2 million liability automobile insurance;
8. we will ensure that the house is safe and complies with the BC Building Code and/or the local building bylaw, as applicable, and with the local fire code;
9. we will have the designation “to and from school” (if applicable) included on their automobile insurance;
10. we will never permit the international student to drive the family motor vehicle(s) for any reason;
11. we will inform the coordinator immediately if there is any loss or damage caused by the student and will follow the steps outlined in the guidelines;
12. we will not charge the student for incidentals or damages, but will contact the coordinator and follow the steps outlined in the guidelines;

13. we will contact the coordinator immediately should significant problems with the student arise. Such problems might include failure to attend school, illegal drug or alcohol use, or emotional issues;
14. we will inform the coordinator immediately of any changes in our family composition, contact information or changes with respect to who is residing at the residence;
15. for travel by the international student including extended overnight stays outside of the homestay, we will refer to the appropriate section of the Homestay Family Handbook and contact the homestay coordinator;
16. we will contact the homestay coordinator regarding any student trips outside of Canada;
17. we will review household rules and expectations promptly upon the arrival of the student;
18. upon arrival of the student, we will provide the student with house keys, information on how to use the house alarm and instruct the student on the course of action in the event of a fire, earthquake or other emergency. We will also instruct the student on the procedure for dialing 911 and what such a call entails;
19. we will instruct the student on the legality of seat belt use and bicycle helmet use and provide the international student with these items;
20. we will make reasonable efforts to be familiar with the whereabouts of their student at all times;
21. we will ensure that the student attends school regularly;
22. we will act as a judicious, caring parent and regard the international student as a family member;
23. we will abide by the Delta School District Homestay Family Handbook expectations. <http://homestay.deltasd.bc.ca>; and
24. we understand that should the student leave our home before the end of the month, we must refund the balance of pre-paid homestay fees to the student.

We understand and agree to abide by these expectations:

Dated: _____ **Signed:** _____

*** Note: Form B must be signed by all persons residing in the home who are 19 years or older.**

The information on this form is required and will be used solely for the purpose of operation of the Delta School District International Student Program and its registered recruiters. It will be kept secure and confidential in accordance with the Freedom of Information and Protection of Privacy Act.

Please Note: *Your general contact information may be shared with school district staff, other homestay families, agents, parents, custodians, and/or chaperones.*

Any questions concerning the collection and use of this information may be directed to the Director, Delta School District International Student Program.

HAVE YOU INCLUDED:

- Completed application form signed by all persons over 19 years of age**

Options for sending in application:

Mail applications to:	Fax applications to:	Scan/email applications to area coordinator:
International Student Programs Delta School District 4585 Harvest Drive Delta, BC V4K 5B4 <u>Attention: (Area) – Coordinator</u>	604-952-5383	Ladner: tgallant@GoDelta.ca North Delta: kdashkewytch@GoDelta.ca (Burnsview, Sands & Seaquam Secondary) North Delta: thope@GoDelta.ca (North Delta & Delview) Tsawwassen: gpatrick@GoDelta.ca

Please note that your home may not be used right away as placement is based on a variety of factors including international parent and student requests for specific environments.

Office Use Only
Date Received: _____